

**Executive Committee Teleconference, 24 November 2014
Minutes**

Attended:	Apologies:	Secretariat
Joanne Carter (Vice Chair) & Delia Clayton Amy Bloom Cheryl Boon Michael Kimerling Paula Fujiwara Austin Obiefuna Aaron Oxley Victor Ramathesele Katherine Floyd (representing Mario Raviglione)	Thokozile Phiri-Nkhoma Mario Raviglione Cheri Vincent	Lucica Ditiu Shirley Bennett Jon Liden Elisabetta Minelli Ravini Senanayake
Minutes of Discussion		Outcome
1. Update on transition		
<p>The Secretariat reported on the transition and highlighted the following:</p> <ul style="list-style-type: none"> • Each Stop TB Partnership Secretariat staff member received a Letter of Abolition of Post from WHO and a Letter of Offer from UNOPS. Staff members have until 1 December 2014 to accept or decline the offer from UNOPS. • The relocation of the Secretariat from WHO to UNOPS is scheduled for 18 December 2014. • All Stop TB Partnership donors were contacted to ensure that current donor agreements are transferred to UNOPS. <p>The Executive Committee welcomed the update and committed to helping ensure that all donor agreements are transferred on time. Also, the Executive Committee requested that a draft of the programmatic framework for WHO and the Partnership be presented for review as soon as possible with a targeted date of final approval during the 26th Coordinating Committee Meeting.</p> <p>The Executive Committee thanked WHO, in particular the HR and Legal Offices, for their support during this period of transition.</p>		<ul style="list-style-type: none"> • The Executive Committee agreed to help ensure all donor agreements are transferred to UNOPS.

2. Coordinating Board: Vacant Seat for TB Affected Country

As requested during the 31 October 2014 meeting of the Executive Committee, the discussion on the vacant seat for TB Affected Country and representation from Eastern Europe was tabled until the next committee meeting. The tabled discussion was reopened and the Secretariat presented an analysis of potential candidates for Eastern European representation of TB Affected Countries on the Coordinating Board. The Executive Committee welcomed the analysis and concurred with the Secretariat's recommendation of the Russian Federation and Kazakhstan.

The Executive Committee requested that the Chair of the Board and the Executive Secretary meet with the Minister of Health of the Russian Federation while attending the High Level BRICS meeting on 4 December in Brazil. The Executive Committee considered this a good opportunity for engagement with the Minister of Health of the Russian Federation in regards to TB, and empowered the Chair and Executive Secretary to decide whether to invite him to join the Coordinating Board. If no invitation is extended to the Russian Federation, the Executive Committee has agreed to issue an invitation to Kazakhstan.

- The Executive Committee empowered the Chair and the Executive Secretary to explore with the Minister of Health of the Russian Federation his willingness to join the Coordinating Board.
- If no invitation to join the Board is issued to the Minister of Health of the Russian Federation, an invitation will be issued to Kazakhstan.

3. Architecture of the 26th Coordinating Board, 14-15 April 2015, Paris, France

The 26th Coordinating Board meeting is scheduled for 14-15 April 2015, Paris, France.

The Executive Committee along with the Secretariat proposed that the Coordinating Board meeting be used to ensure high-level advocacy on TB; and, discussion on the post 2015 agenda.

The Secretariat proposed the following structure for the Coordinating Board meeting:

Sunday 13 April –

- *Morning*: Executive Committee meeting
- *Afternoon*: Coordinating Board pre-briefings

Monday 14 April –

- *Morning*: High level event and
- *Afternoon*: Coordinating Board meeting

Tuesday 15 April –

- *Morning*: High level breakfast senior French government officials
- *Afternoon*: Coordinating Board meeting

Wednesday 16 April –

- Meeting with members of parliament

The Executive Committee approved the proposed structure for the 26th

- The Executive Committee agreed on the suggested architecture and committed to provide further ideas on high-level advocacy activities.
- The Secretariat will prepare a concept note on leveraging the Board meeting for high level advocacy for the Executive Committee.

<p>Coordinating Board Meeting and committed to providing further ideas on high-level advocacy activities.</p>	
<p>4. Briefing from the Identity Project</p>	
<p>During the 25th Coordinating Board Meeting in Seattle, Washington, the Board received a briefing from Siegel and Gale on the proposed concept for the Identity Project. Significant input was provided and the concept was endorsed by the Board with the caveats that the Executive Committee be updated on the project milestones and that the Executive Committee review and endorse the output. Therefore, the Secretariat called upon Siegel and Gale to provide and update on the project and the following was reported:</p> <ul style="list-style-type: none"> • A main visual identity (or logo) and a suggested way of visually presenting the message and main concept has been developed. Three options were presented. • The messaging framework, visual identity and the concept that was endorsed by the Board in July was sent out for research via a survey to over 13,000 stakeholders. The results of the survey and the conclusions drawn from the research were presented. <p>The Executive Committee raised a number of concerns. These include a question on the sample that was consulted, and whether the concept presented would be inspirational and appealing to a broad audience.</p> <p>A member of the Task Force which has guided this project suggested that it would be helpful to have another call to look over the final concept with a revised presentation in a concise format.</p>	<ul style="list-style-type: none"> • The Executive Committee agreed to schedule another call before the end of the year for Siegel and Gale to present a brief presentation on the suggested direction of the TB Identify Project based on the research findings.